

**Rochester Joint Schools Construction  
Board Monthly Meeting Minutes  
May 9<sup>th</sup>, 2022  
4:00 PM**

**Present – Called to Order by the Board Chair at 4:03 PM**

The meeting was attended by Board Chair Thomas Richards, Treasurer Kim Jones (virtually), Jesse Dudley (4:09, in person), Richard Perrin (virtually), Vernon Connors (virtually), Program Coordinator Allen Williams, Savin Program Director Pépin Accilien, Savin Deputy Director Roland Coleman (virtually), General Counsel Greg McDonald (virtually), Ed Hourihan (virtually), Melissa Mahler, ICO Brian Sanvidge, RCSD Superintendent Dr. Lesli Myers-Small (virtually) and Board of Education President Cynthia Elliott (virtually). Vice Chair Michael Schmidt and Member Genelle Morris were not in attendance.

**Approval of Minutes**

Monthly Meeting held on April 11, 2022

Motion by Board Member: Richard Perrin

Second by Board Member: Kim Jones

Approved: 4-0

Special RJSCB Meeting held on April 26, 2022

Motion by Board Member: Kim Jones

Second by Board Member: Jesse Dudley

Approved: 5-0

**Action Items**

**Resolution 2021-22:100**

**Pay Requisition Summaries Acceptance (April 2022)**

**Moved by Board Member: Kim Jones**

**Second by Board Member: Jesse Dudley**

**Adopted: 5-0**

**MEETING NOTES:**

**Phase 2 Budget Report**

Pépin Accilien and Christopher Clarke reviewed the report with the Committee. All pending change order items brought to the Committee were included and tracking well. Expenditures (hard and soft costs) for the first group of projects in Phase 2a total **\$165,353,867.41**. Expenditures (hard and soft costs) for the second group of projects in Phase 2b total **\$140,244,474.24**. Expenditures (hard and soft costs) for the third group of projects in Phase 2c total **\$114,118,251.79**. Expenditures (soft costs) for the fourth and final project for Phase 2d total of **\$24,570,032.88**. Total amounts paid to date for all Phase 2 projects total **\$444,286,626.32** of the \$435,000,000 borrowing limit and the approximately \$16,388,719 of supplemental and residual funds for additional projects requested by the RJSCB on behalf of the RCSD and the City (i.e., SSBA, CSG, NYSERDA Rebate, RG&E Rebate).

## Communications

The Compliance Report from Anchin was not included in the Members packets but was reviewed by ICO Brian Sanvidge at the meeting.

### Phase 2:

- 100% submissions for the May 2022 reporting period.
- 97.00% of all data requested has been received and approved (January 2016 – March 2022).
- Overall Workforce (EEO) Participation: Minority @ 26.92% (goal is 22%) and Women @ 6.43% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 23.24% (goal is 22%) and Women @ 10.11% (goal is 8%).
- Overall Business Participation: Minority @ 19.07% (goal is 17%), Women @ 11.80% (goal is 10%), Small @ 2.52% (goal is 3%) and Disadvantaged @ 2.61% (goal is 3%).
- Rochester Residents: 4 of the 9 workers for the March 2022 reporting period (or 44.44%).

## Meeting Notes

- P pin Accilien reviewed the document that was requested by Vice Chair Michael Schmidt that shows the balance in the RJSCB Cash Capital account, as reflected on the Budget Cost Report, all funds that are currently committed, any money that is budgeted that align with the remaining balance available.
- Board of Education President Cynthia Elliot Vice Chair raised a concern in regards to how the RCSD and the RJSCB would reconcile some of the issues currently being addressed with SED and how to move forward with these issues. Chairman Thomas Richards explained he is unsure of any other further disputes with SED after providing an explanation to their initial concerns; there was no further response and he will now consider SED concerns to be resolved. President Elliot wanted to be certain that, as the RCSD and the RJSCB moves forward with Phase III, all are on the same page, especially with SED.
- Sr. Program Manager Stoffel prepared and reviewed a Closeout Task Schedule with the Board to use as a tracking tool that outlines the wind down process and the documents needed to Closeout Phase II with the RCSD.
- Board Chair Thomas Richards shared a Phase III Plan Preparation in a 3-step process for consideration. (1) The District develops a draft Plan recommending and outlining the projects it proposes for Phase III, along with the rationale for doing so, and presents it to the RJSCB. (2) The RJSCB further develops and completes the Plan with more detailed cost (distinguished from the detailed construction plans and budgets required in Section 6 before construction) and financing information. (3) The financial information is submitted to the Comptroller for approval.

## Report: Purchase Orders Authorized by Chair

Chairman Thomas Richards stated that the amount authorized by the Chair for the month of May was for 1 Purchase Order totaling **\$3,843.00** included in the Board Packet, and outlined below:

<b>Purchase Orders Authorized by Chair for May 2022 Meeting</b>				
<b>Project</b>	<b>Contractor</b>	<b>Purchase Order No.</b>	<b>Amount</b>	<b>Signature</b>
<b>Barton 2</b>	M.A Ferrauilo Plumbing & Heating, Inc	PLUMBING-SCH2-02	\$ 3,843.00	Thomas Richards
<b>TOTAL</b>		<b>1</b>	<b>\$3,843.00</b>	

## Adjourned at: 4:54 pm

Moved by: Kim Jones

Seconded: Richard Perrin

Approved: 5-0